

Student dormitory: _____

Room number:

First name and surname
(in legible block letters)

Room takeover protocol with local inventory list

- A. The equipment of the room was taken over according to the local inventory list.
- B. It is missing from the equipment of the room according to the inventory list:

.....
.....

- C. When taking over the room, I found the following defects.

.....
.....

Circle and write what fits (A or B or C).

I take note, that in the event of damage to the room, damage to the painting of the room, paint on the door, broken glazing of windows and doors, etc., I will pay for the repair costs.

In Bratislava.....

.....
Signature of the transferee

WARNING:

Submit the completed and signed protocol **within 24 hours** after check-in at the SD reception.

In the event that you do not hand over the protocol by the specified date, you will be obliged to pay for all detected damages and missing inventory in the room.